



# Air Cargo Agents Association of Pakistan

Registered with Ministry of Commerce, Government of Pakistan. Licence No. 15  
Member of Federation of Pakistan Chambers of Commerce & Industry (FPCCI)  
Member of Federation of Asia Pacific Air Cargo Associations (FAPAA)



## AGENDA OF MEETING

<b>Meeting Name:</b>	<b>Adjourned Annual General Body Meeting – 2023</b>		
<b>Date of Meeting:</b>	<b>Saturday 2<sup>nd</sup> December 2023</b>	<b>Time:</b>	<b>1500 Hrs. (03:00. PM)</b>
<b>Meeting Facilitator:</b>	Secretary General	<b>Location:</b>	Head Office & Regional Offices Region 'B' at Lahore & Sialkot will be connected via multimedia Google Meet

### Official Invitees

**All Honorable Members of Air Cargo Agents Association of Pakistan**

### AGENDA of AGM 2023

Topic
1. Tilawat-e-Quran-e-Pak
2. To consider and approve Balance Sheet and Income and Expenditure Accounts of the Association and report of auditor there on.
3. To appoint Auditor and fix his remuneration.
<b>Other Matters</b>
i. To get approval from General Body for Increase in the Annual Membership fee from Rs.15,000/- to Rs.25,000/- as decided by the Interim Committee during its meeting held on 20 <sup>th</sup> October 2023 and also Registration Fee from Rs.7,000/- to Rs.15,000/-
ii. To get approval from the General Body for the formation of ACAAP's own Training Academy and to raise fund in this regard
iii. To discuss and get approval of clauses of FDS SOPs in regard to <ul style="list-style-type: none"> <li>- Penalties for Booking of ACAAP's declared Defaulters Shipper's shipments or/plus</li> <li>- Suspension of membership on recommendation of FDS Committee of those who violating the clause of SOP of FDS ACAAP and booking shipments of Declared Defaulted Shippers.</li> </ul>
iv. To discuss and approve that for new applicants for membership of ACAAP, their two employees must be DGR course certified through ACAAP, the Course fee for each candidate will be Rs. 25,000/-.
v. To discuss and approved for those not renewing their membership within specified time as per TO Rules i.e 31 <sup>st</sup> March of each year their membership will be suspended after 31 <sup>st</sup> March, and it can be restored if they willing for which they have to submit their request for restoration of membership till 30 <sup>th</sup> of April of the same year, failing which their membership will stand cancelled, and after 1 <sup>st</sup> May if they ever willing to get membership of ACAAP their application will be treated as fresh and as new applicant for membership and registration fee will be applied.
vi. To discuss and get approval for shifting ACAAP's Head Office to its new location either on purchase or on rental basis
vii. To discuss and get approval for finalization in regard to the sale ACAAP's plot at Sialkot and purchase ACAAP's own readymade office at Sialkot
viii. Any Other Matter with the permission of Chair

Documents/handouts		
Description	Status	Pl. Note:
Financial Statement/Audited Accounts and Auditor's report for the year ended 30 <sup>th</sup> June 2023 is already circulated to all members and also uploaded on ACAAP's Website.	<b>Website</b>	<u>Venues for Members to assemble for Adjourned AGM is as under:</u>
		1. Karachi - Head Office ACAAP, at Suite No.305, 3 <sup>rd</sup> Floor, Fortune Centre, 45-A, Block-6, PECHS, Shahrah-e-Faisal, Karachi .
		2. Flat No.4, 4 <sup>th</sup> Floor, Shan Arcade, Barkat Market, New Garden Town, Lahore 3. Office No. 1, Jawad Center Defence Road, Sialkot

S. M. Feroze  
Secretary General

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